



ACADEMIC SENATE

Approved Minutes April 3,
2017

**Board Room
3:00 pm – 5:00 pm**

1. Call to order	President Wyly called the meeting to order at 3:02 pm.
2. Roll Call	<p>Academic Senate: Michael Wyly (President), Erin Duane (Secretary-Treasurer), Nick Cittadino, Terri Pearson-Bloom, Marivic Macalino, Lue Cobene, Janene Whitesell, Ken Williams, Joel Powell, Sabine Bolz, Andrew Wesley, Narisa Orosco Woolworth, and Cristina Young.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Consultant of Academic Affairs), Dwayne Hunt (Dean of Academic Support Services), Erica Beam, and Ferdinanda Florence.</p> <p>Absent: LaNae Jaimez (Vice President), Rusty Mayes, Scott Parrish, Ricky Marshall, Curtiss Brown, and Joshua Scott.</p>
3. Agenda approval	Senator Williams motioned to approve the agenda of April 3, 2017. It was seconded by Senator Orosco Woolworth. The agenda was approved unanimously.
4. Approval of Minutes	There were no minutes to approve at this meeting.
5. Comments from the Public	There were no comments from the public.
6. AS President Update	President Wyly stated that election results will be on the next meeting agenda.
6.1 Senate Spring Election Update.	
6.2 Area B Recap	President Wyly explained that Resolutions up for a vote on the 3 rd week of April will be on the meeting agenda for discussion and could be moved under consent if necessary.
6.3 CA Guided Pathways Follow-Up Report On Phone Interview	Superintendent-President Celia Esposito-Noy, Michael Wyly, and Dean Morinec had a successful 55-minute phone interview with CA Guided Pathways coordinators. The questions were designed to verify SCC goals, willingness to make changes, and the College's strengths and weaknesses. President Wyly stated that regardless of the outcome of SCC application, other funding/support could be pursued to promote a similar program.

7. Superintendent Report

Superintendent-President Celia Esposito-Noy clarified a misunderstanding regarding Ethnic Studies and the proposed ADT Social Studies. She stated that the College will be in the process of hiring faculty designer for the ADT. Interviews will be scheduled on April 18th. The final interview for VP of Academic Affairs will take place this week. A hiring committee had been selected for Dean of Math and Science and ranking was completed. The job description for Dean of Counseling will be updated to reflect Academic Senate and Union input.

8. VP of Academic Affairs Report

David Williams shared that SCC’s Summer and Fall schedules were available online. Catalogs had been ordered and will be available in a couple of weeks at key areas on campus. There will be limited catalog prints available to direct user to online catalog. David Williams encouraged the Senators to review the schedules and provide feedback, which will be added on the addendums. He also confirmed that the Nursing department’s policy, “ADN/ Military-Trained Healthcare Personnel,” will be added to the 2017-18 catalog.

9. Consent Agenda – Action Item
9.1 Proposed Resolutions To Consent Of Recommended Position.

President Wyly presented the different Resolutions from the upcoming Spring Plenary (see attached document). Regarding item 11.01, Senator Young and Bolz inquired where the funds will be allocated once the resolution was approved. Erica Beam stated that funds will be used to improve and revamp existing process/technology rather than using it for expansion. Senator Duane motioned to approve votes on the Resolutions outlined below. It was seconded by Senator Cittadino. Below were the results of the votes:

Resolution	Vote
3.0 Equity and Diversity	
3.01 S17 Revise The Paper Re-Examination of Faculty Hiring Process and Procedures.	Yes
3.02 S17 Support For Marginalized Students.	Yes
3.03 S17 Support For Students With Deferred Action For Childhood Arrival Status.	Yes
5.0 Budget and Finance	
5.01 S17 Sustainable Funding For Inmate-Education Program.	Yes
6.0 State and Legislature	
6.01 S17 Support For AB 204 (Medina, 1/23/17).	Yes
7.0 Consultation With The Chancellor's Office	
7.01 S17 Improve The Basic Skills Funding Formula.	Yes
7.02 S17 Online Training For College Staff To Support Formerly Incarcerated Students	Yes
7.03 S17 CCC Apply and Adult Education.	Yes
9.0 Curriculum	

9.01 S17 Update To The Existing SLO Terminology Glossary and Creation Of A Paper On Student Learning Outcomes.	Yes
9.02 S17 Adopt The Revised Paper The Course Outlined For Record: Curriculum Reference Guide.	Yes
10.0 Discipline List	
10.01 S17 Discipline List - Public Safety.	Yes
10.02 S17 Faculty Internship Minimum Qualifications in Disciplines Not Requiring A Master's Degree.	Yes
10.03 S17 Review Experience Definitions for Disciplines Not Requiring A Master Degree.	Yes
10.04 S17 Review Experience Requirements for Disciplines Not Requiring A Master Degree.	Yes
10.05 S17 Equivalency Resources For Local Senates.	Yes
11.0 Technology	
11.01 S17 Using Savings From Adopting Canvas.	Yes
11.02 S17 Expansion Of The Online Course Exchange.	Yes
13.0 S17 General Concerns.	Yes
13.01 S17 Support For Federal Funding Of Arts and Humanities Program.	Yes
17.0 Local Senates	
17.01 S17 Academic Senate Involvement In and Sign-Off Grants and Initiative Plan.	Yes
17.02 S17 Adequate Support And Designated Point Person For Formerly Incarcerated Students.	Yes

10. Action Items, Including Items Removed From Consent

10.1 Program Review Committee Report Feedback On Unit Review and Usage of Institutional Set Standards Recommended Numbers

The Senators were asked to vote on the usage of Institutional Set Standards (ISS) and Institutional Effectiveness Program Indicator (IEPI) by Program Review Committee. This will empower the committee when discussing expectation standards with faculty. Senator Pearson-Bloom motioned to approve the usage of ISS and IEPI number. It was seconded by Senator Whitesell. The motion was carried unanimously.

11. Information/Discussion Items

11.1 Hiring Manual: Proposed Action Regarding Administrative Retreat Rights

President Wyly presented the 4th draft of the Hiring Manual to the Senators (see attached document). This document will be placed on the agenda for action before the end of Spring 2017 semester. He stated that Section II (IV – Administrative Retreat Rights), will be included on the agenda for action. This section outlined the circumstance in which an administrator could retreat back to the classroom.

11.2 High School Articulation Agreement and Procedures	President Wyly will be working with Senator Powell and Senator Wesley in drafting an agreement and procedures for high school articulation.
11.3 Peer Review Assessment Survey Summary and Task Force	The Senators were encouraged to review the survey results. The result will be used to inform suggested changes as part of our assessment of the pilot.
11.4 Accreditation Self-Study Roles and Process for April and May 2017	Melissa Reeve provided an update regarding the Accreditation Committee's schedule. A draft will be available on April 24 th to selected faculty to review documents on Canvas. All Senators will also be given an access on Canvas to review completed documents. Any feedback should be sent to Melissa Reeve and/or Saki Cabrera. Melissa Reeve encouraged the Senators to solicit feedback from their colleagues who have firsthand knowledge on specific topics discussed in the Accreditation document. A draft review will be included on the Senate agenda on May 7 th and then for Action on May 15 th .
12. Reports	
12.1 Curriculum Committee	Curriculum Committee Chairperson Curtiss Brown was not able to attend the meeting. He provided an update via email to President Wyly: (1) ADT for Nutrition was approved, (2) Jim DeKloe had been confirmed as Curriculum Chair for 2017-2020 term, (3) First UC pathway specific degree was approved by Curriculum for Biology, (4) There will only be one CC meeting in the month of April due to Spring Break, but two meetings will be scheduled for May, and (5) Math's lab modifications will be addressed in Tech Review meeting.
12.2 Basic Skills Committee	Basic Skill's Chairperson Josh Scott was not able to attend the meeting. He provided an update via email to President Wyly: (1) During Flex retreat, they facilitated a workshop, "how to cultivate compassion for our students," lead by Corrine Kirkbridge, George Olgin, and Jose Cortes. There were 50 staff and faculty in attendance and the highlight was the student panel, (2) The committee will discuss how to best integrate and coordinate ASTC, the MAC, and English lab since Shawn Carney will be stepping down, (3) Joshua Scott will be in search of faculty to attend their April 28 th meeting. The discussion will be focused on how to best support CTE as they serve and empower students to achieve their goals.
13. Other Committees	Melissa Reeve provided an update on item 11.4.
14. Upcoming Items and/or Action Reminder	14.1 Distance Ed – TBD (2 nd meeting of the month). 14.2 Assessment Committee – Amy Obegi (2 nd meeting of the month). 14.3 Faculty Development/Flex Cal – LaNae Jaimez (1 st meeting of the month).

15. Adjournment

Senator Williams motioned to adjourn the meeting. It was seconded by Senator Cittadino. The meeting adjourned at 5:16pm.

Documents Reviewed At This Meeting:

1. 2017 Spring Plenary Resolutions
2. Hiring Manual

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

April 3, 2017

April 17, 2017

May 1, 2017

May 15, 2017